

Textus et Musica

Revue d'études interdisciplinaires – Rivista di studi interdisciplinari –
Journal of Interdisciplinary Studies

Style Guide – English

The journal accepts articles in French, Italian and English. Please strictly observe the typographical standards of the chosen language and the instructions provided below.

I. Stylistic Guidelines

1. Text Formatting

The manuscript should be submitted in a .doc(x) or .rtf file.

- Use the font Times New Roman: 12-point size for text, 10-point size for citations and footnotes.
- Use 1.5 line spacing for text and 1.0 line spacing for footnotes.
- Do not use page breaks.

The plan of the text should be clearly visible.

- Use the font Times New Roman for the title: 14-point size, bold, in lower case letters and centred.
- Use the decimal system of headings (optional) with no more than two levels: the first in Times New Roman, 12-point size and bold, the second in Times New Roman, 12-point size and in italics.

2. Style

- Foreign language terms, Latin phrases and abbreviations in the text should be in italics (except “etc.”). Their translation may be provided between ‘ ’.
- Ordinal numbers should be written “first”, “second” etc. or superscript above the number itself with suffixes: 4th, 1st, 2nd, 3rd.
- Roman ordinal numbers (I, II, III etc. in capital letters) should be used for kings, princes and popes.
- Names of musical notes and scales should be used in italics: *D*, *F*-sharp, *B*-flat, *F*-sharp major, *B*-flat minor.
- Put a footnote link always before a comma, a semicolon or a full stop.
- The full stop of a sentence should be inserted before the closing quote if it is part of the quotation, after if it is not. In all cases, the footnote link is placed immediately after the closing quotation marks (»).
- For page and verse numbers: use p. for a single page, pp. for a series of single pages (pp. 4, 7, 21) or for a continuous series (pp. 234-254); l. for a line, ll. for a series of lines (ll. 4, 7, 24) or for a continuous series (ll. 56-70).
- To indicate a break in the thought or structure of a sentence, a short dash, preceded and followed by a space – like this – should be inserted before and after.

3. Scholarly abbreviations

- Manuscript(s): ms(s).
- Folio(s): fol(s).
- Recto/verso: ^{r/v} [e.g. fol. 3^r ; fol. 14^v ; fol. 15^v-17^r ; fol. 5^{r-v}]
- Page(s): p(p).
- Series: ser
- Volume(s): vol(s).
- Column(s): col(s).
- Line(s): l(l).
- Variant: var.
- For example: e.g.
- That is: i.e.
- Circa: ca.
- British Library: BL
- Bibliothèque Nationale de France: BnF
- Public Library: PL (e.g. “BPL” for “Boston Public Library”)
- Number: n^o
- To refer the reader to references in the footnotes to make a comparison with the topic being discussed: cf.
- Do not abbreviate: day, week, year, century.
- Month names longer than four letters may be abbreviated: Jan., Feb., Mar., Apr., Aug., Sept., Oct., Nov., Dec.

Other abbreviations should, if necessary, be defined at first mention and used consistently thereafter.

4. Quotations

- Short quotations (less than 3 lines long) remain in the main text; use the French double angle quote « » to frame the quotations. A quotation in a foreign language placed in the body of the text should be written in italics and framed by « ».
- Longer quotations should be written in Times New Roman 10, line spacing 1.0, starting with a line break and applying an indentation; they should be introduced by a double full stop (:) and not framed by double angle quotes. Quotations in English should be written in Roman and quotations in foreign languages in italics.
- Quotations in foreign languages should be translated either directly after the quotation or in the footnotes. Foreign language quotations in a footnote do not need to be translated.
- Quotations should not exceed 1500 characters including spaces.
- Use [...] to mark any omissions at the beginning, middle and end of the quotation. For internal quotations within another quotation, use inverted double commas “ ”.

5. Footnotes

Footnotes can be used to give additional information, which may include the citation of a reference.

- Put a **footnote link** always before a comma, a semicolon or a full stop, but after the closing double angle quote.
- Always use footnotes instead of endnotes. Footnotes to the text are numbered consecutively in Arabic numerals.
- Each note should end with a full stop. The first character of the note must be capitalized (e.g. *Ibid.*, See, etc.). Each footnote constitutes a single paragraph and should not contain any line breaks.

II. References

Bibliographical references should be indicated only in footnotes and be clear and precise.

NB : *ibid.* is the only allowed abbreviation for indicating a reference, to be used only in one case: when a subsequent reference quotes the exact same page of the same work (article, chapter, edition, monograph) mentioned in the immediately preceding footnote. If the work is the same but the page(s) is/are different, it is possible to use “*ibid.*, p(p).” followed by the number(s) of the page(s).

1. Books

Notes

The first name and surname of the author, the title of the book in italics (capitalise the first letter of each word for English titles), the publishing location, publisher, the year in which the work was published, the page number(s).

Sample citations:

³ Michel Zink, *Les troubadours: une histoire poétique*, Paris, Perrin, 2013, p. 29.

¹¹ Alison Stones, *Manuscripts Illuminated in France: Gothic Manuscripts 1260-1320. Part I*, 2 vols., London-Turnhout, Harvey Miller-Brepols, 2013, vol. 2, pp. 158-162.

For books with multiple editions your reference list should include the edition of the book.

⁶⁴ Michel Zink, *Littérature française du Moyen Âge*, Paris, Presses universitaires de France, 2020 [3rd ed.], p. 47.

Shortened notes

Subsequent citations are formatted as shortened notes. The basic structure of the first shortened citation consists of the author(s)’s last name(s), the title of the work (usually shortened if more than four words) in italics, and the page number(s).

²³ Stones, *Manuscripts Illuminated in France*, vol. 2, p. 159.

2. Conference Proceedings / Collective volumes

Notes

The title of the book in italics (capitalise the first letter of each word), the first name and surname of Editor(s) followed by “(ed[s])”, the publishing location, publisher, the year in which the work was published, the page number(s). If there are more than three editors, you should mention only the first name followed by *et al.*

Sample citations:

⁶ *Philologie et Musicologie. Des sources à l'interprétation poético-musicale (XII^e-XVI^e siècle)*, Christelle Chaillou-Amadiéu, Oreste Floquet and Marco Grimaldi (eds.), Paris, Classiques Garnier, 2019.

³⁴ *Les noces de philologie et de musicologie. Textes et musiques du Moyen Âge*, Christelle Cazaux-Kowalski *et al.* (eds.), Paris, Classiques Garnier, 2017.

Shortened notes

⁶⁷ *Les noces de philologie et de musicologie.*

3. Thesis or dissertation

Notes

The first name and surname of the author, the title of the book in italics, type of thesis/dissertation, name of the university, the year in which the thesis/dissertation was published, the page number(s).

Sample citations:

⁴³ Beatrice Fedi, *La prima redazione in prosa delle Leys d'Amors: edizione critica delle due prime parti secondo i mss. T (Toulouse, Académie des Jeux Floraux, 500.007) e B (Barcelona, Arxiu de la Corona d'Aragó, S. Cugat del Valles 13)*, PhD dissertation, Università degli studi di Firenze, 1998.

Shortened notes

⁴⁷ Fedi, *La prima redazione in prosa*, p. 67.

4. Journal articles

Notes

The first name and surname of the author, the title of the article in French double angle quote « », the title of the journal in italics, volume(/issue), year of publication, page range. If a specific page or specific pages are quoted, use after the page range “:” followed by the number of the page(s).

Sample citations:

² Leofranc Holford-Strevens, «Metrics for Musicians. Response to Thomas Schmidt-Beste», *Studi Musicali*, 28/2, 1999, pp. 397-409: 408.

²⁴ Alphonse Blanc, «Vocabulaire Provençal-Latin», *Revue des Langues Romanes*, 35, 1891, pp. 29-87: 46-47.

If a journal has restarted publication with a new numbering this should be indicated by the number of the series: e.g. “5th ser.”. Use “n.s.” to indicate a **new series**.

²⁸ Sylvie Lecouteux, «L’archétype et le *stemma* des annales angevines et vendômoises», *Revue d’histoire des textes*, n. s., 3, 2008, p. 229-261: 247.

Shortened notes

³⁶ Holford-Strevens, «Metrics for Musicians», p. 404.

³¹ Lecouteux, «L’archétype et le *stemma*», p. 269.

5. Chapter or other parts of an edited collective book

Notes

The first name and surname of the author, the title of the chapter or other part in French double angle quote « », the title of the book in italics, the first name and surname of Editor(s) followed by “(ed[s])”, the publishing location, publisher, the year in which the work was published, page range.

Sample citation:

²¹ Gisèle Clément and Isabelle Fabre, «Une expérience de collaboration entre musiciens et chercheurs autour de la polyphonie médiévale. Nécessité et limites », *Philologie et Musicologie. Des sources à l’interprétation poético-musicale (XII^e-XVI^e siècle)*, Christelle Chaillou-Amadiou, Oreste Floquet, Marco Grimaldi (eds.), Paris, Classiques Garnier, 2019, pp. 13-28: 20.

Shortened notes

²² Clément and Fabre, «Une expérience de collaboration», p. 22.

6. Chapter or other parts of an edited book by the same author

The first name and surname of the author, the title of the chapter or other part in French double angle quote « », “Id.”, the title of the book in italics, the publishing location, publisher, the year in which the work was published, page range.

Sample citation:

²² Costanzo Di Girolamo, «Onore e nobiltà», Id., *I trovatori*, Torino, Bollati Boringhieri, 1989, pp. 77-99.

7. Book reviews

Sample citations:

²⁶ Silvère Menegaldo, «Les Vers d’Amours d’Arras, Adam de la Halle et Nevelot Amion, éd. Federico Saviotti», *Cahiers de recherches médiévales et humanistes*, 2018 [URL: <https://journals.openedition.org/crm/14985>], on-line release 29 Nov. 2018, accessed 22 Oct. 2019], p. 2.

²⁸ Clovis Brunel, «Alfred Jeanroy, *La poésie lyrique des troubadours*, Toulouse-Paris, Privat-Didier, 1934», *Bibliothèque de l’école des chartes*, 95, 1934, pp. 357-359: 357.

8. Edited or translated works

Notes

The first name and surname of the edited author, the title of the book or text in italics, first name and surname of the editor/translator followed by “(ed[s]./trad[s].)”, the publishing location, publisher, the year in which the work was published, page or line number(s).

Sample citations:

²³ Christine de Pizan, *Les Sept psaumes allegorisés*, Bernard Ribémont and Christine Reno (eds.), Paris, Champion, 2017, p. 54.

²⁸ *La Chanson de Roland*, Cesare Segre (ed.), Madeleine Tyssens (trad.), Genève, Droz, 2003, ll. 678-698.

³² «Arnaut de Maroill, BdT 30.13, *Franquez 'e noirimens*», Luca Barbieri (ed.), *Rialto. Repertorio informatizzato dell'antica letteratura trobadorica e occitana* [URL: [http://www.rialto.unina.it/ArnMar/30.13\(Barbieri\).htm](http://www.rialto.unina.it/ArnMar/30.13(Barbieri).htm), on-line release 29 Nov. 2018, accessed 22 Oct. 2019], l. 24.

Shortened notes

Subsequent citations – only possible if referring to the only cited edition of a given work – consist of the title of the work (usually shortened if more than four words) in italics, and page and/or line number(s).

Sample citations:

³⁶ *Les Sept psaumes allegorisés*, p. 32.

³⁶ *Chanson de Roland*, l. 246.

³⁹ BdT 30.13 [URL: [http://www.rialto.unina.it/ArnMar/30.13\(Barbieri\).htm](http://www.rialto.unina.it/ArnMar/30.13(Barbieri).htm)], ll. 8-9.

9. Website content/ Online documents

Websites should be cited by their official title. Please give URLs in square brackets (URLs will be converted into a hypertextual link in the online version) with the date of access. It is alternatively possible to indicate the date of last access for all the cited websites just once, in the first footnote.

Sample citations:

⁴³ Headword «*canson*», *Dictionnaire de l'Occitan Médiéval* [URL: <http://www.dom-en-ligne.de/dom.php?lhid=3blhgMu2fe8TpCzE0cAU1o>, accessed 22 Oct. 2020].

⁴⁹ *Bibliografia Elettronica dei Trovatori* [URL: http://www.bedt.it/BEdT_04_25/index.aspx, accessed 22 Oct. 2020].

10. Manuscripts

If a ms. (plural mss.) is indicated by a capital letter (in italics), the shelf mark should be cited according to the practice of the given library, at least the first time: e.g. «the Occitan

chansonnier *Sg* (Barcelona, Biblioteca de Catalunya, 146)» or «the ms. *O* of the *Roland* (Oxford, Bodleian Library, Digby 23)».

Subsequent citations may use only the capital letter (in italics), or the letter preceded by “ms.” (or “chansonnier”, etc.) in order to avoid any possible confusion, e.g. «in *O*, Charlemagne is mentioned twice», but «according to our hypothesis B, chansonnier *C* [...]».

Both in the text and in the notes folio numbers should include a recto/verso reference (see above **Scholarly Abbreviations**).

III. Images, musical examples, tables

- If an article includes illustrations, the author will be responsible for supplying high-quality **.jpg** or **png** files (**150 DPI**, min. **480 pixels** to max. **4000 pixels** width, min. **3** to max. **10 MB**) and permissions to reproduce them in print and online. Each illustration or musical example should be submitted in its own file without a caption; a list of captions should be submitted separately: Fig. 1; Fig. 2; Fig. 3 etc. (both for images and musical examples).

- Please indicate in the text between square brackets the exact location of the examples: [insert Fig. 1].

- Please use the **symbol © followed by the name of the author** for every figure, **references** of the book, and the **institution/library** that has digitised the book, the **website** etc. If you use images from archives or institutions/libraries you should ask for **reproduction permissions**.

- Images from websites will not be reproduced but may be accessed via a direct link if they are not altered (miniatures, details, annotations). Please provide in any case the correct URL between square brackets.

- **Tables** should be compiled in Times New Roman 10. They may be inserted in the text or, in case of particularly complex table structures, converted into images and processed as such.

- Figure, example and table legends or captions should use Arabic numerals, follow the order in which they appear in the article, and explain the content as well as abbreviations or symbols that appear in them.

IV. Abstract, key words, the author's affiliation

Please provide in a different file the following elements :

1. **An abstract** no more than 700 words in length.
2. **A list key words (min. 5 max. 10)**; use commas between key words.
3. The **author's name, affiliation** and **email**. The author may also provide a short (no more than 500 word in length) CV.

NB.

To ensure that article referees or peer reviewers do not know your identity (as author[s] of the manuscript being reviewed), you will need to make sure that you remove any information in your manuscript (including footnotes and acknowledgements) that could identify you, and disguise all references to personally identifiable information such as the research institution where your work was carried out.

When you submit the final draft of the manuscript for publication, any references to yourself or to your institution may be put back.